

Enterprise Elementary School
School Advisory Council
Minutes from 10/23/2023

In Attendance: Roxanne Blaile (Assistant Principal/Guest), Christa Jackson (Teacher), Sharon Forand (Teacher/SAC Chair), Deputy Laurie DiSalvo (Community Partner), Chris Tabone (Community Partner), Drew White (Community Partner), Kelly Savage (Parent), Nichole Villegas (Teacher).

Welcome

- Sharon Forand opened the meeting at 3:31 p.m., welcoming members and guests. She reviewed the minutes from the previous SAC (School Advisory Council) meeting on September 18, 2023. Chris Tabone motioned to approve the minutes, and Laurie DiSalvo seconded the motion. Sharon introduced our new members, and the committee went around the table introducing ourselves.

SAC Bylaws

- Sharon Forand distributed the SAC by-laws for the committee to read together and discuss. The by-laws outline the goals and intents of the committee to serve our school. Sharon discussed procedures for notifying the committee should a member be unable to attend.

School Improvement Plan (SIP).

- Roxanne Blaile presented this year's School Improvement Plan (SIP), and further discussed our school's plan to improve instructional practice specifically related to English Language Arts (ELA), Science, and Math based on data collected from previous assessments.
- Roxanne Blaile outlined the strategies, rationale, and action steps in place. Roxanne Blaile addressed Tier 2 and Tier 3 intervention procedures as well as explained how teachers, administrators, and our school Literacy Coach work together to discuss progress monitoring data during Professional Learning Team meetings to ensure students are receiving instruction based on their specific needs.
- The School Leadership Team consists of Kelli Dufresne (Principal), Roxanne Blaile (Assistant Principal), Sharon Forand (SAC Chair), Stephanie Terapak (Reading Coach), Jobie Woltman (Counselor), and Nichole Villegas (Media Specialist).
- Roxanne Blaile stated that our improvement plan is to increase our ELA proficiency score, maintain or increase our math score, and maintain or increase our science scores. This year, there is a focus for our ESE (Exceptional Student Education) subgroups to increase in math and ELA.
- The SIP is on our school website.

School Events

Sharon Forand highlighted the following upcoming school events:

- October 23-27: NEHS School Spirit Week
- October 26: Conference Night 5:00-7:00 p.m.
- October 28: NEHS Family Fun Run/Walk 8:00 a.m. – 12:00 p.m.
- October 30 – November 3: Enterprise Book Fair
- November 2: BINGO and Book Fair 5:00-7:00 p.m.
- November 10: Veterans Day/Holiday for All
- November 20-24: Thanksgiving Break/Holiday for All
- November 27: SAC Meeting @ 3:30 p.m.
- November 29: Quarter 2 Interim Reports Issued

Books

- Nichole Villegas shared with the committee that this year's Book Fair will be hosted in the library from October 30-November 3. Families will receive information about the fundraiser this week.
- New this year! BINGO Night will be hosted in the cafeteria on November 2nd, with the Scholastic Book Fair. The event is free for families, and food will be available to purchase.
- Nichole Villegas presented on book purchases, new state statutes, and our school's compliance. The committee received a book list for future orders, which members will review before our next meeting.

Miscellaneous

- Drew White shared that Coastal Community Church will host a fall festival on October 31st from 6:00 p.m. – 9:00 p.m.
- Chris Tabone shared with the committee that First United Methodist Church of Port St. John is halfway through their pumpkin patch fundraiser, and that they are looking forward to this year's Christmas Tree Contest.

Adjournment

The meeting concluded at 4:18 p.m. with Christa Jackson motioning to adjourn the meeting. Laurie DiSalvo seconded the motion.

2023-2024 School Advisory Council Members
Laurie DiSalvo, Kelli Dufresne, Sharon Forand, Christa Jackson, Amanda Lapine, Kelly Savage, William Scheiner, Chris Tabone, Victoria Timberlake, Nichole Villegas, and Drew White

2023-2024 SAC Meeting Dates	
August 21	January 22
September 18	February 26
October 23	March 18
November 27	April 15
December 18	May 20